



# NH Food Bank's NH Feeding NH

Forward Contracting Program

## How It Works:

### 1. Apply to Participate

Applications will be released in March. Submit a completed application by April 15, 2024 in order to be considered for participation.

### 2. Get Approved and Fill Out Interest Survey

If your application is approved, you will be contacted by the NH Feeding NH Program Coordinator about what items you would like to receive, in what quantities, and how often.

### 3. Get Matched with a Farm

The NH Feeding NH Program Coordinator will attempt to match you up with a farm to provide you with as many items as possible off of your interest list. You will be notified about whether or not this type of relationship is available in your area.

### 4. Attend Training

There will be a brief training to cover the guidelines of the program and allow for an opportunity to ask questions. You must attend one of the sessions in order to receive your final paperwork.

### 5. Finalize Paperwork

You will be sent the Letter of Understanding for the program. Please read through the requirements, initial all sections, sign, and return the paperwork.

### 6. Pick Up Your Orders and Confirm Receipt

The NH Feeding NH Program Coordinator will place orders for you throughout the growing season. You will be notified when an order is going to be ready for you. Pick up your order at the designated time and confirm receipt via the online form.

### 7. End of the Season

The NH Feeding NH Program Coordinator will notify you when the farm is winding down for the season. Crop availability depends on a number of factors including the weather and seasonality of the crops.

Once the farm is done for the season, you will be notified and orders will be stopped for the remainder of the year. Generally this occurs sometime in November, though weather and the individual farm's capacity may alter this timeline.

