

April 2021

Food Bank Closings

April 2nd– Good Friday
 May 31– Memorial Day

Quotable

"The flowers of late winter and early Spring occupy places in our hearts well out of proportion to their size." ~Gertrude Wister



What's Going On?

Did you host a really successful event, receive a donation from an interesting donor, or host an awesome group of new volunteers? Or maybe you recently introduced a new practice at your facility that you think other programs can benefit from seeing.

If you have something that you would like to share with the Food Bank or other agencies, we want to know about it! Please feel free to send us your photos, stories, or a description that we can share in an upcoming bulletin or on our social media account. [Some photos may require a photo release if used. Photos of clients will only be used with their permission.]

Everyone loves a "feel good story" or helpful tip, so please don't hesitate to contact us if you want to contribute.

Faxes

The NHFB fax machine is not located in our office, so if you send a fax, please also send an email so that we can go get it. Recently some faxes have gone missing as multiple people in the building have access to the machine and things get misplaced if we don't know to look for them.

A Note From Agency Relations

As noted in the March bulletin, Cindi Best is the new Administrative Assistant for the Warehouse. Please contact her if you need to change your appointment or order, or if you have questions about your invoices or balance. You can reach Cindi at cbest@nhfoodbank.org or at ext. 1110.

~Mysty, Christy, Jocelyn and Luke

QSR: Need to Knows

The 1st quarter 2021 QSR is due by April 31st . We wanted to take some time to remind you how to properly complete this required report (for any quarter) and cover a few of the questions that we have often received.

Please use the current QSR link that is issued each quarter. If an old link is accidentally used, it will not be received and processed correctly with the current reports. If you do not have the current link, it is always posted on the NH Food Bank website under the Agency Resources tab and then the Agency Forms & Docs file.

When providing your Program Number, it starts with "P0" and followed by a series of numbers (example P0208-2). If you do not know your Program Number, please contact us. Your Program Name is the name of your organization, do not simply write "food pantry" in this space.

Question 3: "Of the Food provided by your program (on an ongoing basis), what % comes from the Food Bank?" For this answer please consider all the food that you use/give out for the quarter and how much comes from the Food Bank. Fresh Rescue donations that you receive are to be counted as coming from the Food Bank as well. We only need an estimated percentage.

Question 4: "Total number of meals provided for the quarter." This number should be the total served by your program for the whole quarter. This number is not per person or per day. It is not uncommon for this number to be in the thousands. If you provide prepared meals we would like to know how many physical "plates" were served that quarter. (example: "2 meals a day X 5 days a week X 12 weeks X 75 people = 9,000 meals for the quarter".) If you provide bags or boxes of food to your clients, please reference the Meal Guide that is provided with each QSR email and mailing. You can determine the meals provided via weight or by items distributed. "Total number of Snacks" is only required of Snack Programs and can generally be determined by a similar formula as the one above.

Question 5: "Number of Individuals served." This question is only required for food pantries but can be completed by any program if you would like to do so. Count "New Clients" only upon their first visit to your program. When they return, they are then counted as a "Repeat Client". So if a client comes to your food pantry 6 times during the quarter you will count them 6 times (and counted once as new if it is applicable). This number may end up being in the hundreds since you are counting individuals (per age bracket) and not each family.

Question 6: This question (or box) changes quarterly and sometimes is not used. Occasionally this area may contain information that you need to know. Please feel free to leave any comments in the "Additional Comments" section. We will address these comments if needed.

As always, please reach out to our team with any questions that you may have about completing the QSR. We will also reach out to you if any sections are needed or the answer provided does not seem accurate.

Meal Connect for Fresh Rescue Agencies

Beginning in early April, we will have training videos available for Meal Connect, which will be used for Fresh Rescue reporting. If you received Fresh Rescue donations from a local grocery store, you will be directly contacted about viewing the training videos. Once someone from your agency has reviewed these training videos, please reach out to Jocelyn to get set up to begin using Meal Connect for your Fresh Rescue reporting. We will need the name and email address of any agency volunteers/staff that you wish to have access to the Meal Connect system. These volunteers/staff do not have to be authorized shoppers. Once you are onboarded to this new reporting system, reports need to be submitted at least weekly. If you have any questions, please contact Mysty or Jocelyn.

Monthly Spotlight



Top photos: Senator Jeanne Shaheen at the Manchester Mobile Food Pantry.

Bottom photo: Representative Annie Kuster (on right) at the Nashua Mobile Food Pantry.

As you may know, the NH Food Bank has been hosting Mobile Food Pantries around the state 3-4 times a week for the past year. We are so happy to see the impact these distributions have made and enjoy meeting the individuals and families that have attended them.

Recently we have had a few guests join us at Mobile Food Pantries. Senator Jeanne Shaheen stopped by a recent Manchester distribution and helped to load vehicles and talk to attendees. Last week, Representative Annie Kuster visited the Nashua distribution. Both were interested in helping distribute food boxes, meeting NH residents, and addressed the food insecurity in the state.



A Program of Catholic Charities NH

700 EAST INDUSTRIAL PARK DRIVE
MANCHESTER, NH 03109

What's Cookin'

April 2021

Current Resident or

NONPROFIT ORG
US POSTAGE
PAID
MANCHESTER, NH
PERMIT NO. 37



Safe Food Handling

All Agencies are **required** to have at least one representative attend a Safe Food Handling Class. Your Program Director/Coordinator must submit a written request, with the names of attendees to: jcheney@nhfoodbank.org

Upcoming Classes

Online "Zoom" session:

(This session is held every other month.)

Thursday, April 8th @9am

Thursday, June 10th @9am

WELCOME New Agencies

New Shopper Orientation

Your Program Director/Coordinator must submit in writing, the names of any shoppers to be added or removed for your agency to: jcheney@nhfoodbank.org

Upcoming Classes

Online "Zoom" session:

Tuesday, April 13th @10am

Wednesday, May 12th @10am