Agency Spotlight

On February 16th, Bank of America sponsored a Mobile Food Pantry in Manchester. The Manchester PAL was kind enough to host the Mobile Food Pantry, and despite the cold and freezing rain, over 120 families received food boxes and extra produce. A huge thank you to Bank of America and Manchester PAL!

Safe Food Handling

All Agencies are **required** to have at least one representative attend a Safe Food Handling Class. Your Program Director/Coordinator must submit a written request, with the names of attendees to: 

myackelshappy@nhfoodbank.org

Upcoming Classes

- Monday, March 7th @ 10 AM
- Wednesday, April 20th @ 10 AM

*Please arrive 10 minutes early.*

WELCOME

New Agencies

The Food Pantry at Bedford Presbyterian Church  
Bedford, NH

New Shopper Orientation

Your Program Director/Coordinator must submit in writing, the names of any shoppers to be added or removed for your agency to:

myackelshappy@nhfoodbank.org

Sign up early, spots fill up quickly!

Upcoming Classes

- Monday, March 14th @ 1 PM
- Thursday, April 14th @ 10 AM

*Please arrive 10 minutes early.*
March 2016

Food Bank Closings
Friday, March 11th at 11am (for shopping)
Monday, March 14th (for shopping)
Tuesday, March 15th (for shopping)
Friday, March 25th - Good Friday

Quotable

“February is merely as long as is needed to pass the time until March.”
-J.R. Stockton

Ask Agency Relations

Q. How do I know when my Quarterly Service Reports are due, and where do I find the current report?

A. Quarterly Service Reports are due on the last business day of the month following the quarter. The QSR due dates for 2016 are:
   - 1st Quarter: April 29th
   - 2nd Quarter: July 29th
   - 3rd Quarter: October 31st
   - 4th Quarter: January 31st

It is important that you use the QSR Form for the current quarter. You can find the current QSR in the monthly bulletin of the month following the quarter. Each agency is mailed a copy of the bulletin, and each shopper should receive an emailed copy. The current QSR form can also be found on the NH Food Bank website under the Agency Resources tab. If you are unable to locate the form, you can also email Mysty for a copy.

Have there been changes happening at your agency?

As we enter the springtime, we are seeing a lot of changes happening at our agencies. Change is good, but please make sure that you are notifying the Agency Relations team of any changes to your staff, contact info, or location.

If your change is related to staff or contact info, please email Mysty at myackelshappy@nhfoodbank.org so that she may update your information. As your staff team changes, you may want to have new people attend the Shopper Orientation or SAFE Food Handling Class. These signups can also be done by emailing Mysty.

If your agency is moving, please contact the Agency Relations team as soon as possible. As a requirement of Feeding America, we need to do an inspection of any new location.